PRIVACY POLICY

Effective Date: 3 June 2025
Last Updated: 3 June 2025

Mumbai Coding Club ("MCC," "we," "our," or "us") operates the MCC-Portal ("Portal" or "Service"). We respect your privacy and are committed to protecting it. This Policy explains how we collect, use, disclose, and safeguard your information when you visit or use the Portal, attend our classes, or engage with our placement-support services.
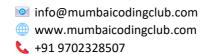
1. Information We Collect

Category	Examples
Personal Identification	Name, photograph, postal address, email, phone number, date of birth, government-issued ID
Academic & Training Data	Course enrolments, assignments, attendance (incl. 90% rule), assessment scores, mock interviews, project repositories
Employment / Placement Data	Company name, designation, salary (CTC), offer letters, feedback from employers
Payment Data	Transaction IDs, payment method, amount, refund status (incl. 7-day refund window)
Device & Log Data	IP address, browser type, device identifiers, access dates/times, visited pages
Cookies & Similar Tech	Session cookies, analytics tags, Facebook/Google Ads pixels, push-notification tokens

2. How We Collect It

- **Directly from you:** forms, uploads, emails, chat, phone calls.

- **Automatically:** via cookies, server logs, and similar technologies.

- **Third-party sources:** payment gateways, background-check partners, recruiters, or social-login providers.

MCC uses Google Analytics and Facebook/Google ad services for usage statistics and retargeted ads. You may opt-out of Google Analytics via the Google Ads Settings page or install the Google Analytics Opt-out Browser Add-on.

✉ info@mumbaicodingclub.com
🌐 www.mumbaicodingclub.com
📞 +91 9702328507

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3. Why We Use Your Data

Purpose	Legal Basis[1]
Operate the Portal, verify identity, manage enrolments, enforce attendance & fee policies	Contractual necessity
Track progress, run mock interviews, decide placement eligibility	Legitimate interest
Share résumés with recruiters, showcase success stories (only after explicit opt-in)	Consent
Marketing emails/SMS, event notifications, surveys	Consent / Legitimate interest
Detect fraud, ensure security, comply with tax or regulatory obligations	Legal obligation / Legitimate interest

[1] Where applicable law (e.g., GDPR) requires a legal basis.

4. Sharing & Disclosure

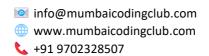We never sell your personal data. We may share it only with:

- Internal MCC staff & mentors – to deliver training and support.

- Placement partners / recruiters – strictly for shortlisted, eligible students.

- Service providers – cloud hosting, email, payment processors, analytics, all bound by NDAs.

- Government or law-enforcement bodies – when compelled by applicable law or to defend MCC's rights.

- Prospective investors or auditors – only aggregated or anonymised reports.

5. Cookies & Tracking Technologies

We use:

- Essential cookies – login state, CSRF protection.

- Performance cookies – traffic metrics via Google Analytics.

- Advertising cookies – Facebook Pixel, Google Ads Remarketing.

Most browsers let you refuse or delete cookies; the Portal may not function optimally without them.

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6. Data Security

MCC employs industry-standard safeguards such as TLS encryption in transit, AES-256 encryption at rest, role-based access controls, and regular security audits. Users must protect their passwords and notify us of any suspected breach.

7. Data Retention

We keep your records:

- Academic & placement data: 7 years after course completion (regulatory & accreditation purposes).

- Financial data: 8 years (tax laws).

- Marketing consents: until you withdraw consent.

- Server logs: 12 months, unless required longer for security investigations.
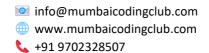
8. Your Rights

Depending on your jurisdiction, you can:

- Access, correct, or delete your personal data.

- Object to or restrict processing.

- Withdraw marketing consent at any time.

- Request data portability (machine-readable copy).

Email **info@mumbaicodingclub.com** to exercise these rights. We will respond within 30 days (15 days for Indian residents).

9. Children's Privacy

MCC-Portal is designed for individuals 18 years and older. We do not knowingly collect data from minors. If you are a parent/guardian and believe your child's data was provided without consent, please contact us for deletion.

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10. International Transfers

Our servers are hosted in India, but some service providers may operate in other jurisdictions (e.g., AWS Singapore). Where data is transferred outside India or the EEA, we rely on contractual clauses, adequacy decisions, or other lawful mechanisms.

11. Third-Party Links

The Portal may link to external sites (GitHub, Google Meet, etc.). MCC is not responsible for their privacy practices. Review their policies before providing data.

12. Policy Updates

We may modify this Policy periodically. Significant changes will be emailed to registered users or highlighted in-Portal. Continued use after the "Last Updated" date constitutes acceptance.

13. Contact Us

Mumbai Coding Club – Privacy Office
Sakinaka, Mumbai 400072, India
Email: info@mumbaicodingclub.com
Phone: +91 9702328507

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www.mumbaicodingclub.com
+91 9702328507

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